

**Colonel By Secondary School
School Council**
**Minutes of meeting held on
Tuesday, March 21st, 2017 at 7:00 p.m.**

1. Call to Order, welcome and introductions

2. Approval of March Agenda & January and February Minutes

- March Agenda and January minutes were approved.
- The February meeting minutes will have to be circulated again for approval.

3. Reports

1. Student Report

- There were no students present for the Student Report.

2. Principal Report (Jean Fulton-Hale)

- With the March Break, this month is a short one with a short number of school days.
- The Board has finalized the Eastern Secondary Area Accommodation Review and will make final decisions on March 7th. The documents are public and are available on the Board website. A possible outcome could be positive for Colonel By and Gloucester High School as there would be investments in the library. The CB library is a very busy place every day, as the students use the space and its services. It is anticipated that there would be a renewal project for 2018, which would greatly help.
- Regarding the school budget, the school is on target with 50% of the budget spent while more than 50% of the school year has gone by. There will be more resources for the French program, new classroom furniture and new Chromebooks, bringing the total to 65 for this students' favored device. There will be investments from the Board, the School and the School Council.
- During April happens the staffing process for the next year. There is a projection of 1,107 students for next year, and this number is conservative as there could be more new registrations than anticipated. The school has a capacity of 1,180 students.
- Grade 9 students have been part of a class pairing in their schedule. Physical education has been scheduled right before mathematics. Results are very positive, the students perform much better in mathematics as they are oxygenated and have more energy when they enter math class. It has been a school initiative as part of the Applied College pathways. Other ideas in other schools are, for example, to offer treadmills and bike desks.
- The 2017-2018 calendar is presently posted on the Board's website. It is not official until it is approved by the Ministry of Education.
- Lots of activities in the school. A group just came back from a trip to Spain, a group is preparing to go to Vimy, the local Jazz Group is preparing for a trip to New York. The musical on March 18th was a huge success.
- April 28th will be the EQAO literacy test for Grade 10 students. The school is preparing accordingly to offer the students a quiet environment during the test.

3. Staff Report (Rachel Nakashoji)

- During the week before March Break there was International Women's Day. Students were asked to wear purple and women figures were celebrated. Students made buttons for sale and gathered \$210. The money will be donated to the Cornerstone Housing for Women. There was also a photo booth. The CB Feminist Club hosted a "Try a Hijab Day".
- Before March Break, there was also the presentation for MADD for Grade 11 and 12 students. LCBO donated money for the event.

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- The Debate Club participated in the Seniors Provincials in February. They came 1st in the Bilingual Category and 3rd in the English category. They will be going to the Nationals in April in Vancouver.
- Mr Duncan was given an award for his 20+ years of contribution to the school.
- On April 12th, there will be the Human Library event. For the occasion, 185 students will be bused to Sir Wilfrid Laurier High School. There will be over 60 human books.
- April 11th is the kickoff date for the Relay for Life Rally. This is CBSS 13th year and this year, on Friday June 2nd, there will be guest speakers and a Survivors Breakfast in the morning. The event is structured as a field trip, during school hours. Each students' team will be paired with a parent volunteer, for shifts of 4 hours. If anyone know survivors, they are invited and welcomed to attend the breakfast and be part of the first walk around the field. More than \$100,000 were raised for cancer research each year for the past 2 years!
- The Holodomor Travelling Bus was present at the school. The purpose of this event is to teach about the Ukrainian genocide. At CB, 130 students attended throughout the day. The instruction provided is tied to the curriculum and Mr. Parson coordinated the event.
- April 3rd to 5th is Leadership camp for Grade 10 students. April 3rd is for the leaders only and the other students will join on April 4-5. There will be Red Cross training related to anti-bullying, all related to the curriculum. The focus is on healthy relationships. There will be fun activities and team building activities. Registration is still available.
- The students had to provide their course selection before March Break, using the Career Cruising website where they can look up job descriptions. There is still some parents' signatures missing, about 70.
- Summer school registration will start next Monday. The process this year is a little bit different. The registration is earlier and students are asked to pick up a form at the office to fill up. This new process should help with the management of registration and the classes, while all the schools are closed for the summer.

4. Parent SC Updates (Adebimpe Egbeyemi)

1- Constitution Subcommittee Report

- The first meeting was last month. There are some parts to rework and the work is progressing. There will be more information provided as soon as it becomes available. If other members or parents are interested in joining the group, they are most welcomed.

2- Mental Health Presentation from Partners for Life

- There was a very good turnout at the presentation last month and it was much appreciated by the parents.

3- Screenager presentation for next month

- This presentation could be given next month. This subject is important for everyone and it is aiming at providing a way for parents to know how to help their kids with all the screen time that they get, in short on how to better manage technology. The company offering this presentation is based in North Carolina, USA. The cost is 650\$ if the material is sent and presented to one school. The cost drop to 500\$ if more than one school are offering it. The Pro-Grant could be used to cover some of the cost for this initiative. The presentation itself is on a DVD and is about 75 minutes long. If Council approved the project, an email could be sent to other schools to gauge their interest. A fee could be perceived as a donation towards the CB Community Bursary.
- The School Council approves (by majority) the project, approved that \$500 of the Pro-Grant be used. CBSS will cover the difference. The School Council approves (by majority) the donations towards the CB Community Bursary. The presentation is planned for April 25th.
- Jean will issue a message to all parents inviting them to the event on April 25th. Adebimpe will order the presentation from the company.

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4- Charitable Donation Tax Receipt

- There is some confusion about the form filled up by parents at the beginning of the school year regarding the School Council fee and the Community Bursary. It is unclear if the \$5 Council Fee is included in the \$25 receipt for donations. The top sentence of the bottom receipt should read more like: "2016-2017 Receipt Request for donations \$25 or more to the CB Community Bursary". Jean will make changes and present it to School Council at the next meeting.
- On another note, regarding the fees and the expenses that School Council engage towards the purchase of new equipment for the school, Jean will provide at the next meeting a list of items that would be needed for the students.

5- Communique from Nova SBE Event link international school opportunity

- A communique was received offering to students a week to Nova School of Business & Economics, in Lisbon, Portugal. Information is shared, if any students are interested.

5. IB Coordinator Report (Rachel Nakashoji)

- There will be the exam process starting May 1st.
- Grade 11 students will be beginning the process for the extended essay. There will be an information night for parents on April 12th.
- There will be reminder emails sent for IB fees.
- The Art Show is coming. The vernissage will be March 28th. There are pieces of art from students Grade 9 to 12, IB and ON, some will be hanged in the cafetorium. There will also be an Art Show Open House for the community on March 30th, from 5 to 7 pm. Admission is \$5.

6. OCASC (Ottawa-Carleton Assembly of School Councils) Report

- There are no reports as the representatives are absent.
- There is information and the minutes for all meetings available on OCASC website <http://ocasc.ca/>

7. School Council Financial Report (Lise Baillot-Kutukian)

- The balance on January 31st was \$3,421.30. Adding \$545.79 for the transfer of funds from the school to the School Council, the balance was \$3,967.09. After February deposits, the balance was \$3,479.30. After the other deposit of \$550.79, the balance was \$4,030.09. Including the Pro Grant of \$500, there remains approximately \$3,500 that can be used towards the purchase of equipment, depending on what the Council wished for the amount that should remain in the account. A list will be supplied by Jean.
- For the Pro Grant, the Council has been successful in the past year for obtaining the grant. The application process opens on May 25th. Suggestions may be provided as topics of interest. There is also ideas on the Ministry of Education website, like examples of what other schools have applied for. Amongst ideas considered by School Council are:
1- Screenager presentation again for next year; 2- The booth at parent-teacher night that was well appreciated; 3- Financial information (information to be sent by Vania).

4. CB Constitution Revision Sub-Committee Election - updates

- Update provided under 3.4.1

5. Other, Round Table and Closing

- For the banner, once the GIF version is available, it can be sent to the printers. A receipt with the cost need to be provided to School Council.

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- Questions on drug use were raised, related to the student that passed away recently. There are information sessions being hosted by Ottawa Public Health. Of course, no one is immune to the presence of drugs, however the parents are key in keeping an open communication with their children. There is lots of information available, but parents need to be observant, as often they'll know if something's not right with their kids. Awareness, communication and observation are important.
- Next meeting to be held on April 25th at 7:00PM, along with the presentation of Screenagers.