

Hello CB Families!

For those of you whose young adults participated in Commencement, we thank you for the time your families have shared with Colonel By. We wish our graduates every success in the future!

**REPORT CARDS** will be mailed home beginning Monday, July 10<sup>th</sup>. Report cards returned to the school by Canada Post will be available for pick up after August 18<sup>th</sup>.

**Summer Office Hours:** The Main Office will be keeping summer office hours from 8:00 am – 2:00 pm until September 2<sup>nd</sup>. The school is closed for the summer break from July 24 – August 18, 2017 inclusive. Registration appointments will be held from August 28 onward, and may be booked by calling the school at 613-745-9411.

**TEXTBOOKS & LIABILITIES:** Liabilities (e.g. fees) or replacement costs for lost books are to be cleared prior to the start of the school year. Textbooks that remain outstanding are to be returned to the main office with the student's name and teacher's name attached. A form will be provided to you at the office. We thank you in advance for returning your books so that another group of students may have access to them in time for classes to begin in September.

**Save the Date!** Our LINK Crew and Students' Council will be hosting the **Grade 9 & New Students Welcome Day on Thursday, August 31**. More information will be provided closer to the event! We look forward to meeting our new grade 9s as well as incoming new students in grades 10 – 12.

The school year begins on **Tuesday, September 5<sup>th</sup>**! Students and families will receive a welcome letter in late July/early August. We will also be posting the welcome letters on the school website ([www.colonelby.com](http://www.colonelby.com)).

**Student Transportation** and Route information will be available to parents as of **August 21, 2017** via the online Parent Portal. OSTA's website address is: [www.ottawaschoolbus.ca](http://www.ottawaschoolbus.ca).

Student Transportation Information can also be found using the **"Stop Finder"** located on the main page of the OSTA website, which will link to the **"BusPlanner - Parent Portal"**. The parent must enter the student's last name, birthdate, school and grade in order to access route and stop information.

The **"Stop Finder"** feature returns bus stop and route information for eligible students who are assigned to regular yellow school bus or small school purpose vehicle service or for students who are assigned to OC Transpo Service.

OC Transpo route schedules will also be made available through the OSTA website or can be found directly through the OC Transpo website at [www.octranspo.com](http://www.octranspo.com). More information on routes to specific schools can be obtained on OC Transpo's Quick Planner under High Schools and Middle Schools.

On behalf of our Vice Principals Ms. Labelle, Mr. Ruch, Ms. Buffett-Riddell, and the entire staff, it is a privilege to work with each of our students and their families. Have a wonderful summer break!

Sincerely,  
Jean Fulton-Hale, Principal